

# Opioid Operational Command Center Operational Period

## Approval

OOCC Director Clay B Stamp \_\_\_\_\_ Date \_\_\_\_\_

Operational Period	Start	Saturday, July 1, 2017 at 00:00 hours
	End	Monday, July 31, 2017 at 23:59 hours

## Operational Period Objectives

**Response Goal 1:** Prevent new cases of opioid addiction and misuse

**Objective:** Increase participation in the Prescription Drug Monitoring Program (PDMP). [1.1]

**Tasks:**

Task	Deadline	Responsible Entity
Conduct an educational webinar for hospital providers describing naloxone prescribing and dispensing.	7/11	Health and Medical

**Objective:** Improve education for healthcare providers on appropriate opioid and naloxone prescribing and dispensing. [1.1]

**Tasks:**

Task	Deadline	Responsible Entity
Continue to engage healthcare providers in opportunities for continuing education around appropriate opioid and Naloxone prescribing and dispensing.	7/31	Health and Medical

**Objective:** Integrate curriculum into higher education coursework to instill the future health, safety, law enforcement, social services, education, emergency management, and public administration workforce with the skills needed to address the opioid crisis. [1.1, 1.3, 1.4, 1.5]

**Tasks:**

Task	Deadline	Responsible Entity
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Conduct the Academic Deans meeting bringing together academic leadership from across Maryland to discuss curriculum gaps and opportunities	7/25	Education + Health and Medical + Social Services
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**Objective:** Increase the number of school staff trained to implement effective substance abuse prevention programs. [1.3, 1.4]

**Tasks:**

Task	Deadline	Responsible Entity
Collaborate with BHA to identify school systems to pilot a program that creates school-based teams for early identification of problems related to substance abuse disorder		Education and Health

**Response Goal 2:** Improve early identification and intervention of opioid addiction

**Objective:** Increase availability of peer recovery support services providing rapid intervention and referral to treatment. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
Create a briefing document outlining hiring barriers for peer-recovery specialists, incorporating job description activities, for local health departments	7/31	Health and Medical
Evaluate streamlining the hiring process for Peer Recovery Support Specialists by local health departments, including assessment of DBM classification and job descriptions (sent to BHA for review and input)	7/31	Health and Medical

**Objective:** Standardize care across all 49 acute care hospital emergency departments for patients who present with an overdose. Standardized care will include screening, immediate intervention, and referral to treatment. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
Plan the process for developing an ED standard protocol based on best practices for patients who present with an overdose	7/31	Health and Medical

**Objective:** Support and standardize referral and linkage to treatment of repeat non-fatal overdose victims identified by law enforcement partners. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
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Convene meeting of partners to review Heroin Response Strategy and referral process of repeat non-fatal overdose victims	6/27	Public Safety + Health and Medical
Review Heroin Coordinator roles / responsibilities and current assignments across Maryland in supporting referral process	6/30	Public Safety
Identify current best practices of referrals in jurisdictions from law enforcement to local health department partners	6/30	Public Safety

**Objective:** Promote rapid intervention and referral to treatment and recovery support services upon contact with law enforcement. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
Provide agencies with the business cards DHMH put together (Pending funding approval).	7/31	Public Safety

**Objective:** Promote rapid intervention and referral to treatment and recovery support services upon contact with EMS. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
		Health & Medical

**Objective:** Promote rapid intervention and referral to treatment and recovery support services upon contact with social services. [2.4]

**Tasks:**

Task	Deadline	Responsible Entity
Determine a strategy for engaging the non-profit and Faith-based social service providers	7/31	Social Services
Determine a method sharing promising practices for intervention and referrals amongst various social service providers.	7/31	Social Services

**Response Goal 3:** Expand access to services that support recovery and prevent death and disease progression

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**Objective:** Support and standardize detention center and correctional facility provision of opioid treatment services. Services will include interdiction of opioids entering the facility, screening for substance abuse, referral to treatment, and provision of best practices treatment. [3.5]

**Tasks:**

Task	Deadline	Responsible Entity
Analyze results of survey on intake/assessment, treatment/testing and release/re-entry that was sent out to detention services. Currently 19 out of 23 have responded.	6/30	Public Safety
Schedule presentation by OOCC Director and DPSCS representative at upcoming MCAA Meeting (projected for August 2018)	6/30	Public Safety

**Objective:** Implement standardized protocol for parole and probation staff to identify individuals with opioid use disorder and incentivize participation in treatment programs. [3.5]

**Tasks:**

Task	Deadline	Responsible Entity
Establish monthly reporting procedure for referrals of overdose victims on active Parole / Probation to DPSCS	6/30	Public Safety

**Objective:** Implement strategies to reduce the cost of opioid antagonist medications to State and local response partners. [3.1, 3.2]

**Tasks:**

Task	Deadline	Responsible Entity
Continue to assess bulk purchasing order contract for opioid antagonist measures	6/30	Finance/Admin

**Objective:** Increase access to naloxone. Particular areas of focus include EMS, law enforcement, hospitals, and schools. [3.2, 3.3]

**Tasks:**

Task	Deadline	Responsible Entity
Have MDH and MSDE AGs review the School Naloxone Administration Policy Development Frequently Asked Questions to be given to schools	7/31	Health and Medical/Education

**Objective:** Remove financial barriers to accessing treatment services. [3.1]

**Tasks:**

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Task	Deadline	Responsible Entity
Distribute materials outlining the appeal process for denial of substance use disorder treatment/ payment for treatment with provider associations	6/30	Health and Medical

**Objective:** Improve Crisis Hotline services to provide 24/7 opioid addiction support and referral to treatment. [3.1]

**Tasks:**

Task	Deadline	Responsible Entity
Compile recommendations of the Crisis Hotline workgroup for improvements relating to the hotline.	8/31	Health and Medical

**Objective:** Increase access to syringe services programs. [3.3]

**Tasks:**

Task	Deadline	Responsible Entity
		Health & Medical

**Objective:** Support criminal sentencing that requires or incentivizes addiction treatment for offenders with opioid addictions. Applies to drug-related offenses and crimes where opioid addiction may have been a contributing factor. [3.3]

**Tasks:**

Task	Deadline	Responsible Entity
		Public Safety

**Response Goal 4:** Enhance data collection, sharing, and analysis to improve understanding of and response to the opioid epidemic

**Objective:** Develop the Opioid Addiction Indicators Data Dashboard to track and communicate system-level opioid-related statistics to the public. [4.1]

**Tasks:**

Task	Deadline	Responsible Entity

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Schedule and coordinate third meeting for data sharing coordination purposes to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/30	Planning-Data Unit
Support logistical coordination of data collection to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/30	Planning-Data Unit
Schedule and coordinate follow-up demo of Maryland Opioid Addiction Indicators data dashboard from ESRGC	6/30	Planning-Data Unit

**Objective:** Develop reporting mechanisms to communicate overdose-related statistics to State and local response partners. Reporting mechanisms will include locally-relevant information on overdose frequency, fatal overdose frequency, trends over time, opioid substances of concern, response performance indicators, and alerts to overdose spikes. [4.1, 4.2]

**Tasks:**

Task	Deadline	Responsible Entity
Coordinate creation of standing automated report format of eMEDS confidential health information to DHMH and then to local health departments	6/30	Planning-Data Unit
Render legal opinion on the use of OD Map	6/30	Legal
Draft overdose-related monthly reporting template to support state and local situational awareness and response efforts [e.g. number of nonfatal ED visits, fatal overdose rates, narcan distribution]	7/31	Health and Medical
Create and test non-fatal opioid overdose query stratified by type of drug and explore feasibility of including drug stratification in existing reports (e.g. PHPSA report)	7/31	Health and Medical
Complete 6-month naloxone administration eMEDS data analysis (MIEMSS to DHMH; 10/16 - 3/17)	7/31	Health and Medical
Establish monthly reporting of MSP seizure data and performance measures from the W/B HIDTA Heroin Response Strategy	6/30	Public Safety

**OOCC Process Goal:** Provide OOCC recurring written reports to inform stakeholders of progress

**Objective:** Develop and share Opioid Intervention Team (OIT) Situation Reports and Overview to track progress, identify gaps, and target OOCC efforts. OIT Status Reports will be shared monthly with local jurisdictions, OOCC team members,

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the Inter-Agency Council, and the Office of the Governor.

**Tasks:**

Task	Deadline	Responsible Entity
Collect and analyze results of the OIT Situation Report	6/26	Local Liaison Branch
Develop OIT Situation Report Statewide Overview	6/26	Local Liaison Branch
Share results of OIT Situation Report Overview with local and State stakeholders	6/30	Local Liaison Branch

**Objective:** Complete and share the Legislative Leadership Report and finalize Lt. Governor’s testimony for the legislative Subcommittee on Oversight and Investigations hearing on 7/12/2017.

**Tasks:**

Task	Deadline	Responsible Entity
Finalize and submit OOCC SOE reporting update for legislative leadership	6/30	Planning Section
Review and finalize Lt. Governor’s testimony for the Subcommittee on Oversight and Investigations hearing	7/7	Dpty. Director
Review and finalize Lt. Governor’s testimony for the Subcommittee on Oversight and Investigations hearing	7/11	Dpty. Director

**Objective:** Provide additional written reports to stakeholders as necessary.

**Tasks:**

Task	Deadline	Responsible Entity
Develop OOCC reporting template, frequency and process to support state and local situational awareness regarding efforts at the state.	6/30	Planning Section

**OOCC Process Goal:** Coordinate State Agency response efforts

Task	Deadline	Responsible Entity
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		Health and Medical, Local Liaison, Social Service, Public Safety
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**OOCC Process Goal:** Provide support for local Opioid Intervention Team efforts

Task	Deadline	Responsible Entity
		Local Liaison

**OOCC Process Goal:** Oversee funding for OOCC efforts

**Objective:** Develop, approve, and implement OOCC budget and spend plan to support OOCC operations.

**Tasks:**

Task	Deadline	Responsible Entity
Compile SUD and heroin/opioid inventory items and related financial data received from agencies.	6/30	Finance/Admin
Approve FY 2018 Spend Plan	6/30	Finance/Admin
Compile personnel tracker submissions and provide to OOCC Command and General Staff	6/30	Finance/Admin
Share inventory of heroin/opioid programs listed in the Inter-Agency Heroin and Opioid Coordinating Council's February 2016 Report with the OOCC Resources Section	6/30	Finance/Admin

**Objective:** Develop and oversee processes for local jurisdiction Opioid Intervention Teams to access State funds to implement response projects.

**Tasks:**

Task	Deadline	Responsible Entity
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Confirm a mechanism for distribution of OOCF funds to the local Opioid Intervention Teams (OITs).	6/30	Finance/Admin
Coordinate the development of guidance, protocol, and schedule for implementing a grant-based program to support the local Opioid Intervention Teams (OITs).	6/30	Finance/Admin
Develop and share an Award Letter informing local jurisdiction OITs of the availability of State funds (share with Health Officers and Emergency Managers).	7/7	Finance/Admin
Develop and share Conditions of Award with local jurisdiction OIT leadership (Health Officers and Emergency Managers).	7/14	Finance/Admin

**OOCF Process Goal:** Share information with the public to inform them about the opioid crisis and the State’s response efforts

**Objective:** Promote coordinated public messaging on the opioid crisis response through the traditional media, social media platforms, and the beforeitstoolatemd.org website.

**Tasks:**

Task	Deadline	Responsible Entity
Launch OOCF internal SharePoint website	6/30	JIS/Communications
Schedule a series of information sessions with media outlets where each agency can share work regarding heroin and opioid-related initiative (e.g. WBAL and MPTV).	6/30	JIS/Communications
Develop a press release and provide template to state and local partners	6/30	JIS/Communications
Create OOCF letterhead template	6/30	JIS/Communications
Create series of videos for health professionals and educators on the “Before it’s too late” website	6/30	JIS/Communications
Schedule a half day workshop for state PIOs	6/30	JIS/Communications

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Schedule a half day workshop for local PIOs	6/30	JIS/Communications
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**Objective:** Host a statewide conference for response partners, elected officials, and the public to build awareness on the heroin and opioid epidemic (late fall/early winter 2017).

**Tasks:**

Task	Deadline	Responsible Entity
Initiate planning for statewide conference	6/30	JIS/Communications + Planning

**OOCC Process Goal:** Share information with State and local response partners that supports response efforts

**Objective:** Develop webinar presentations highlighting opioid response initiatives. Webinars will be shared with State and local jurisdiction response partners.

**Tasks:**

Task	Deadline	Responsible Entity
Coordinate logistics for OOCC WebEX presentations to State and local partners outside of Operational Period Briefings including but not limited to legislative updates, crisis hotline and education	6/30	JIS/Communications + Planning

**Objective:** Develop informational products and platforms for response partners that support collaboration and sharing of promising practices.

**Tasks:**

Task	Deadline	Responsible Entity
Identify jurisdiction points of contacts for each of the identified promising practices	6/30	OOCC Local Liaison Branch
Contact local points of contact to gather information on identified promising practices and write up a short profile for each practice	6/30	OOCC Intern
Publish and share promising practices profiles with local jurisdictions and other partners as appropriate	6/30	Communications

**Objective:** Support State and local agency efforts to inform and engage their employees on the opioid response.

**Tasks:**

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Task	Deadline	Responsible Entity
Package the materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	7/31	Health and Medical
Identify and collect OOCC State-agency employee education and awareness materials to develop a toolkit, e.g. including packaged materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	6/30	Operations Section Chief

**Objective:** Develop and implement the OOCC Communications Strategy to establish defined communication processes between the OOCC, the public, and State and local response partners.

**Tasks:**

Task	Deadline	Responsible Entity
Develop communications plan for internal and external stakeholders	6/30	JIS/Communications

Additional OOCC strategic planning

**Objective:** Implement transition strategy that shifts the OOCC from crisis management to project management phase.

**Tasks:**

Task	Deadline	Responsible Entity
Continue development of OOCC-specific objectives and tasks to guide the transition from the crisis management phase to a more sustainable project management model	6/30	Planning Section
Collect defined roles and responsibilities from OOCC Sections and corresponding branches/ units	6/30	Planning Section
Discuss staffing plan to align with the transition objectives and tasks	6/30	Planning Section
Finalize the year-1 project management work plan and structure with clear roles for State and local agencies	6/30	Planning Section

**Objective:** Implement OOCC strategic statewide planning and response efforts.

**Tasks:**

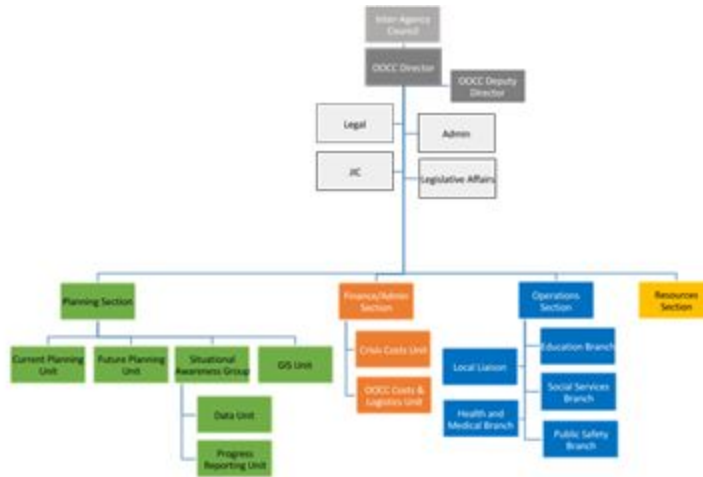
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Task	Deadline	Responsible Entity
Develop draft OCCC Plan narrative, highlighting OCCC initiatives with a corresponding 1-year work plan, spend plan, and local template	6/30	Planning Section
Develop OCCC reporting template, frequency and process to support state and local situational awareness regarding efforts at the state.	6/30	Planning Section
Finalize and submit OCCC SOE reporting update for legislative leadership	6/30	Planning Section

## O OCC Organizational Structure



## Staffing List and Contact Information

### Command and General Staff

Position	Lead Agency	Name
O OCC Director	O OCC	Clay Stamp
O OCC Deputy Director	O OCC	Birch Barron
Admin Support	MEMA	Lydia Simonaire
Legislative Affairs	Governor's Legislative Office	Chris Shank
Communications Director	O OCC	Katie Kuehn
Legal	DHMH	Linda Bethman

Position	Lead Agency	Name
Planning Section Chief	DHMH	Jessica Goodell
Current Planning Unit	DHMH	Genevieve Polk
Situational Awareness Group – Data Unit	GOCCP	Angelina Guarino
Situational Awareness Group – Data Unit	DHMH	Michael Baier

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<b>Situational Awareness Group – Progress Reporting Unit</b>	DHMH	Smita Sarkar
<b>Future Planning Unit</b>	MEMA	Kyle Overly
<b>GIS Unit</b>	MEMA	MEMA GIS Unit

<b>Position</b>	<b>Lead Agency</b>	<b>Name</b>
<b>Finance/Admin Section Chief</b>	DBM	Nick Napolitano
<b>Center Costs &amp; Logistics Unit</b>	MEMA	Donald Lumpkins
<b>Crisis Costs Unit</b>	DBM	Nick Napolitano

<b>Position</b>	<b>Lead Agency</b>	<b>Agency</b>	<b>Name</b>
<b>Operations Section Chief</b>		MEMA	John Broaddus Jr.
<b>Social Services Branch</b>	Lead	DHR	Bethany Brown
<b>Health and Medical Branch</b>	Lead	DHMH	Sara Barra
	Support	MIEMSS	Randy Linthicum
	Support	MIA	Joy Hatchette
<b>Public Safety Branch</b>	Lead	MSP	Michael Parker
	Support	DPSCS	Zola Rowlette and/or Latawyna Stallworth
	Support	DJS	Terrence Proctor
<b>Education Branch</b>	Lead	MSDE	Reginald Burke
	Support	MHEC	Emily Dow
<b>Local Liaison Branch</b>	Lead	MEMA	John Dulina and/or Terry Thompson
	Support	Baltimore Regional IMT	John Scholz

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